



MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)
C/o Meghalaya State Housing Financing Cooperative Society,
Upper Nongrim, Shillong, East Khasi Hills District,
Meghalaya – 793003 (CIN No. U75144ML2012NPL008509)

Admin/2025/9/ 604

Dated: Shillong the 10th July, 2025



PRIME Start Up Hub,
J. N. Stadium, Polo, Shillong,
Meghalaya, PIN: 793001

Email ID:
prime.urbanshillong.mbma
@gmail.com

Letter of Empanelment

In response to your Interest for empanelment with PRIME HUB, under Meghalaya Basin Management Agency vide REF No. Admin/2025/9/2, No. Admin/2025/9/3, No. Admin/2025/9/4 and No. Admin/2025/9/5 we are pleased to inform you that your letter of Expression of Interest has been carefully reviewed and evaluated. The following Vendor/Agency is hereby empanelled for the relevant task to PRIME Hub under Meghalaya Basin Management Agency for providing:

- Branding (Printing & Graphic Designing of IECs – Booklets, Brochures, Standees, Banners, Invitation cards, certificates, etc) – **PART A**
- Radio Broadcasting – **PART B**
- Website & App Development – **PART C**
- Event Photo & Video Documentation/Films/Post Production services – **PART D**

SI No	Name of Vendors/Agencies	Address	Contact Detail		Service
			Phone No	Email ID	Part A/B/C/D
1	The Hills People Collective	Laitumkhrah, Shillong, Meghalaya 793003	8879952307 9366158623	thehillspeople@gmail.com	D
2	Adzonix	PRIME Startup Hub Shillong, Jawaharlal Nehru Stadium, Polo, Shillong 793001	9089683991	contact@adzonix.com	A, C, D
3	Edify	Jylli Shop, Nongthymmai, Shillong, Meghalaya	7005271841	hanif.syiemli@hanifsyiemli.com	A, C, D
4	The Roots	Umjapung, Umshing-Mawkynroh, Shillong, Meghalaya 793022	8974894165/ 8413037245	therootsshillong@gmail.com	A, D
5	i-Talk Production	Upper Lachumiere, Shillong - 793005	7005528282	tseven.savio@gmail.com	D
6	Purple House Productions	Laitumkhrah Main Rd, Nongkynrih, Laitumkhrah, Shillong, Meghalaya 793003	87940 11483	purplehouseproductions@gmail.com	D
7	ScriptsCode Shillong	2nd Floor, Armina Complex, Block 3, Lower, Lachumiere, Shillong, Meghalaya 793001	9615910428	scriptscodeshillong@gmail.com	A, C, D
8	Alpha Enterprise	Ha Ri Lum Building, Umsohsun Road, Umsohsun Shillong, Meghalaya, 793001	8974628397	alphaenterprise29@gmail.com	A, D
9	Eastern Panorama Offset	RPG Complex, Keating Rd, Police Bazar, Shillong, Meghalaya 793001	8415030747	sales@easternpanorama.in	A



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10	Radio Mirchi	Laitumkhrah, Shillong, Meghalaya 793003	9711795911	naphisabet. wankhar@ti mesgroup.co m	B
11	Big FM	Barik, Shillong, Meghalaya 793001	90049 27927	bruce.nongb ri@radiobigf m.com	B
12	Red FM	South Asia FM Limited, Modrina Mansion, 4th Floor, Laitumkhrah, Shillong - 793003	8575791046	darry.kuparl @redfm.in	B

1. Your Firms/Agency intends to award the contract for empanelment with PRIME HUB under Meghalaya Basin Management Agency for a period less than 5 years from the date of issuance. You are requested to adhere to this agreement upon review of performance and on mutually agreed terms as per the EOI.
2. Engagement: This empanelment does not confer any right for permanent engagement or a continue business. However, PRIME HUB, Shillong has the right to change or terminate the engagement of the empanel Agencies/Firms/Proprietors if found that the agency is incompetent to provide the required services
3. The payment shall be made after the submission of bills in Triplicate through Bank Transfer PFMS/Cheque within 30 days from the date of completion of works and submission of bills.
4. Termination of empanelment for dissolution/insolvency: PRIME HUB, Shillong may at any time terminate the empanelment by giving written notice of at least 15 days to the Agency/Firm/Proprietor without any compensation.
5. Confidentiality: The empanelled Agency/Firm/Proprietor and their personnel shall not disclose any proprietary or any confidential information relating to the Services, contract or business, or operations.

Sd/-
(Dr. D. Vijay Kumar, IAS)
Chief Executive Officer
Meghalaya Basin Management Agency
PRIME HUB Shillong